



ENROLLMENT FORM & CONTRACT

1483 Upshaw Road Aylett, VA 23009

agapeeducationalservices4@gmail.com

agape-educational.com

CHILD'S INFORMATION

Last Name

Nickname

First Name

Allergies

Middle Name

Date of Birth / /

Sex M F

2ND CHILD'S INFORMATION

Last Name

Nickname

First Name

Allergies

Middle Name

Date of Birth / /

Sex M F

PARENT OR GUARDIAN INFORMATION

Full Name

Phone Number

Place of Work

Email

Work Number

Home Address

City/State

2ND PARENT OR GUARDIAN INFORMATION

Full Name :

Phone Number

Place of Work:

Email

Work Number:

Home Address

City/State

The undersigned Parent(s) hereby gives this institution permission to care for the above child(ren) in accordance with this contract. In consideration of the mutual agreements and covenants contained in this contract, the parties agree to the following:

CONTRACTED DAYS AND HOURS

The Provider shall provide schooling services for the days and times listed below.

Mon 9:00 - 12:00

Tue 9:00 - 12:00

Wed 9:00 - 12:00

Thu 9:00 - 12:00

INITIAL _____

This schedule shall be in effect unless terminated by one of the parties in accordance with this Contract.

TUITION

The Parent(s) shall pay child care fees based on the above schedule at the rates specified below.

Fees for FULL time schooling are \$185 per week (Monday-Thursday)

INITIAL _____

PAID TUITION IS NOT REFUNDABLE

TIMING AND METHOD OF PAY

The Parent(s) shall pay school fees on or before the Friday before their summer session begins. If fees are not paid in full and on time, the Parent(s) agrees to pay a \$25 per day late fee. If fees are not paid by the first day of their session, the child(ren) will not be allowed to attend the facility until payment is received in full.

The Parent(s) agrees to pay a \$25 fee for all returned checks. If a check is returned unpaid, checks will no longer be accepted. Tuition will need to be paid with cash, check, or Venmo.

If any payment obligation under this Contract is not paid when due, the Parent(s) agrees to pay all costs of collection, including reasonable attorney fees, whether or not a lawsuit is commenced as part of the collection process.

INITIAL _____

REGISTRATION FEE

The Parent(s) shall pay \$25 per child as an initial registration fee, per week when this contract is signed. The registration fee is non-refundable, non-transferable, and is applied to any school fees.

INITIAL _____

OVERTIME FEES

The Parent(s) agrees to pay overtime fees of \$5.00 per minute if the child(ren) is not picked up by the scheduled time as noted above. If the child(ren) is not picked up within 5 minutes after the scheduled time, the per minute overtime fee will start accruing from the scheduled time. This overtime fee shall be paid when the Parent(s) picks up the child(ren).

INITIAL _____

TRIAL PERIOD AND TERMINATION OF CHILD CARE.

The first 2 weeks of enrollment at this institution are considered a "trial period." Schooling may be terminated by either the Provider or the Parent(s) during this trial period without advance notice. After the trial period has passed, child care may be terminated by the Parent(s) only by providing the institution with 30 days advance written notice.

If the Parent(s) or guardian(s) fails to provide a 30 day written notice after the trail period has passed, the Parent(s)/guardian(s) agrees to pay the regular scheduled fees for 2 weeks or portion of such 2 weeks immediately after such notice during which the Provider had no notice of such termination. Agape Educational Services retains the right to terminate this Contract without notice for the following reasons:

- A) The child(ren)'s behavior is destructive, uncontrollable, violent, or threatening to the other children or providers at the school. This determination is made in the sole discretion of the Provider.
- B) A Parent's behavior is threatening or abusive to the other children or providers at the school.
- C) Child care fees are 10 days or more delinquent.
- D) The child(ren) is absent for 10 days or more without reasonable explanation or payment from the Parent(s).

All terminations of this type can be made effective immediately.

INITIAL _____

AUTHORITY TO PICK UP THE CHILD(REN)

The following person(s) has authority to pick up the child(ren):

Name: _____ Relationship _____

Name: _____ Relationship _____

Name: _____ Relationship _____

Name: _____ Relationship _____

The Parent(s) shall inform this childcare institution in advance if someone other than the Parent(s)/Guardian's or person(s) listed above will pick up the child(ren).

The following person(s) does not have authority to pick up the child(ren):

Name: _____

Name: _____

EMERGENCY CONTACTS

In case of an emergency Agape Educational Services will first try to reach the Parent(s)/Guardians. If the Parent(s) cannot be reached Agape Educational Services will then contact the following person(s) in the order listed below:

FIRST EMERGENCY CONTACT

Name: _____ Relationship: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Work #: _____ Cell Number: _____

SECOND EMERGENCY CONTACT

Name: _____ Relationship: _____
Address: _____ City: _____
State: _____ Zip Code: _____
Work #: _____ Cell Number: _____

MEDICAL TREATMENT

If the child(ren) becomes ill, Agape Educational Services will first try to reach the Parent(s). If the Parent(s) cannot be reached, Agape Educational Services may contact the child(ren)'s physician:

Name of Physician: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone Number: _____

Agape Educational Services is authorized to provide the physician or a representative of the physician with the following medical information:

Hospital Preference: _____ Insurance Company: _____
Policy Number: _____ Name of Policy Holder: _____

In case of a medical emergency, Agape Educational Services shall obtain the necessary emergency medical care for the child(ren), including but not limited to transportation to an emergency room. The Parent(s) agrees to pay all costs and expenses incurred in connection with any medical care provided to the child(ren), including the cost of transportation.

SICK CHILD POLICY

If the child(ren) exhibits any of the symptoms listed below, the child(ren) shall not attend the child care facility until the symptoms are no longer exhibited or unless the Parent(s) has obtained a statement from the child's doctor stating that the child is not contagious. The final decision as to whether a child will be admitted to the school will be made in the sole discretion of the Provider. If the child(ren) exhibits any of these symptoms while present at the school, the Parent(s) will be notified and shall immediately remove the child(ren). The child(ren) may be isolated from the other children at the child care facility until the Parent(s) arrives.

Symptoms Includes but not limited to:

- Lethargic
- Throws up more than once
- Shortness of breath
- Temperature over 100
- White or Yellow Eye Discharge
- Mouth Sores along with drooling
- Earache, headache, sore throat or recent injury that makes it hard to play or sleep normally
- Lice

INITIAL _____

SICK CHILD POLICY CONTINUED

Agape Educational Services agrees to notify the Parent(s)/Guardian(s) of any contagious diseases about which the Provider has knowledge that the child(ren) may have been exposed to while at this school. The Parent(s) agrees to inform Agape Educational Services of any illness or problem of the child(ren) that might affect other children at the school.

INITIAL _____

MEALS

Agape Educational Services shall provide a mid-morning snack. Parent(s) shall provide a lunch for their child(ren) All meals provided by Agape Educational Services are intended to comply with the United States Department of Agriculture's nutritional guidelines.

INITIAL _____

HOLIDAYS VACATIONS

Agape Educational Services' facility will be closed for Spring Break, the week of 4th of July, the last week of August, and the week before of Christmas and the week after Christmas each year for vacation.

The Parent(s) is responsible for arranging for alternate child care for closings when the Provider is attending training classes and for emergency closings due to severe weather school fees will be reduced proportionately for the days during which Agape Educational Services is closed.

INITIAL _____

MODIFICATION OF TERMS

This institution shall be entitled to change any of the terms in this Contract, including but not limited to fees, by providing the Parent(s) with 30 days advance written notice of such changes.

DAMAGE TO PROPERTY

Children are expected to treat all property located at the school with respect, including but not limited to toys and furniture. The Parent(s) agrees to pay for the accidental or willful destruction of any property located at the school, whether owned by Agape Educational Services or any other person, at the replacement cost, if such destruction was, in the sole opinion of Agape Educational Services, caused by the child.

DISCIPLINE

Agape Educational Services reserves the right to discipline a child when necessary. Discipline consists of: redirection and/or logical consequences.

CONSTRUCTION

Words and phrases in this Contract shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

PHOTO RELEASE

Agape Educational Services publishes a variety of information about our program and our activities on a portion of the Internet. We may wish to include your child's first name and/or photograph on our web page and social media. Your signature below acknowledges permission for this information to be published on the Internet or other mediums listed above.

I grant permission and release Agape Educational Services from any liability resulting from or connected with the publication of this information.

I do not grant permission.

INITIAL _____

SEVERABILITY

If any provision of this Contract is found invalid, the parties agree to sever the invalid portion of the Contract while the remainder of the Contract remains valid and enforceable.

BINDING EFFECT

This Contract shall be binding on and shall insure to the benefit of the parties and to the executors, personal representatives, heirs, and successors of the parties.

INITIAL _____

AMENDMENT, MODIFICATION, AND WAIVER.

Except for changes initiated by the Provider as permitted in this Contract, no amendment, modification, or waiver of any condition, provision, or term in this Contract shall be valid or of any effect unless made in writing, signed by the parties and specifying with particularity the extent and nature of such amendment, modification, or waiver.

MERGER

Prior agreements made by the parties are deemed to be merged into this Contract.

ASSIGNMENT

Neither party may assign its interest under this Contract except that the Provider may assign its interest to an entity controlled by Agape Educational Services.

GOVERNING LAW

This Contract shall be construed and enforced in accordance with the laws of Virginia.

This contract shall be signed by (owners) Jayme Carter and Michelle Price on behalf of Agape Educational Services, and by (Parent/Guardian 1) _____ and _____ (Parent/Guardian 2). By signing this Contract, the undersigned represents that the undersigned has understood and agreed to the terms and conditions of this Contract.

Breach of this Contract in any way by the Parent(s) may result in immediate termination of child care services.

This Agape Educational Services Contract is executed & agreed to by: Jayme Carter and Michelle Price (Agape Educational Services).

INITIAL

Parent Signature _____ Date _____

Parent Signature _____ Date _____